

# SESSAY PARISH COUNCIL

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**Clerk to the Council:**  
**Sandra Windross**  
**11 Dunroyal Close, Helperby, York, YO61 2NH**  
**Tel: 07843528339 Email: sessayparishcouncil@gmail.com**

Notice is Hereby Given of the Annual Parish Council Meeting to be held on  
Thursday 15 May 2025 at 6.45pm in Sessay Village Hall

**Sandra Windross (Mrs)**  
**Clerk to the Council**

**7 May 2025**

## AGENDA

- 1. ELECTION OF CHAIRMAN**
- 2. DECLARATION OF ACCEPTANCE OF OFFICE**  
Chairman to sign the Declaration of Acceptance of Office
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST**  
To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary interests and to receive and consider any applications for dispensation.
- 5. Suspend Standing Orders for Members of the Public to Speak in the Public Forum and the opportunity to comment on agenda items.**

### Re-Impose Standing Orders

- 6. MINUTES OF THE LAST MEETING**  
To approve the minutes of the meeting held 10 April 2025
- 7. ELECTION OF OFFICERS**
  - 7.1 To elect the Vice Chairman**
  - 7.2 To elect two representatives to attend YLCA branch meetings.**
  - 7.3 To elect a Village Hall Representative**
- 8. Receive information on the following ongoing issues and decide further action where necessary**
  - 8.1 The Drains/flooding and ongoing correspondence with Yorkshire Water**
  - 8.2 Heavy Goods Vehicles passing through Hutton Sessay**
  - 8.3 VAS Signs**
- 9. NYCC MATTERS**
  - 9.1 To receive a report from Cllr Dan Sladden on information on NYC matters**  
To receive any update on the following NYC matters

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## 9.1.1 New Mills

### 10. SESSAY VILLAGE HALL REPORTS

### 11. INSURANCE RENEWAL

11.1 To consider the renewal received and confirm the insurance cover is acceptable or seek an amendment to the policy

### 12. PLANNING MATTERS

12.1 To consider the following planning application:

None received at the time of the publication of the Agenda

12.2 To note the following planning decisions.

None received at the time of the publication of the Agenda

### 13. FINANCIAL MATTERS

13.1 To approve the year end accounts.

13.2 To note the Annual Internal Audit report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25.

13.3 To approve Section 1 – Annual Governance Statement 2024/25 for Sessay Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25

13.4 To approve Section 2 – Accounting Statements 2024/25 for Sessay Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25

13.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, S12020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and The Transparency code for Small Authorities

13.6 To agree payment of accounts received.

Clear Insurance £500.27

YLCA Subscription £163.00

SGS Grasscutting April & 1 May £151.20

Clerks Salary £178.00

PAYE £118.80

Clerks Expenses £48.50

13.7 To note account balances and reconciliations.

### 14. To consider the following new Correspondence received and decide action where necessary

E-mail received from YLCA White Rose Update

E-mail received from YLCA Governance & Law Bulletin April 2024

### 15. MINOR MATTERS FOR INCLUSION ON NEXT AGENDA

To bring to the attention of the Council or the Clerk any minor matters of business and agenda items for the next meeting.

### 16. To confirm the date of the next meeting – 17 July 2025 at 6.45pm

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S. Windross (Clerk)