

# SESSAY PARISH COUNCIL

---

**Clerk to the Council:**  
**Sandra Windross**  
**11 Dunroyal Close, Helperby, York, YO61 2NH**  
**Tel: 07843528339    Email: sessayparishcouncil@gmail.com**

Notice is Hereby Given of the Annual Parish Council Meeting to be held on  
Thursday 21 May 2026 at 6.45pm in Sessay Village Hall

**Sandra Windross (Mrs)**  
**Clerk to the Council**

**11 May 2026**

## AGENDA

- 1. ELECTION OF CHAIRMAN**
- 2. DECLARATION OF ACCEPTANCE OF OFFICE**  
Chairman to sign the Declaration of Acceptance of Office
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST**  
To receive any declarations of interest not already declared under the Council's code of conduct or members Register of Disclosable Pecuniary interests and to receive and consider any applications for dispensation.
- 5. Suspend Standing Orders for Members of the Public to Speak in the Public Forum and the opportunity to comment on agenda items.**

### Re-Impose Standing Orders

- 6. MINUTES OF THE LAST MEETING**  
To approve the minutes of the meeting held 19<sup>th</sup> March 2026
- 7. ELECTION OF OFFICERS**
  - 7.1 To elect the Vice Chairman**
  - 7.2 To elect two representatives to attend YLCA branch meetings.**
  - 7.3 To elect a Village Hall Representative**
- 8. Receive information on the following ongoing issues and decide further action where necessary**
  - 8.1 The Drains/flooding and ongoing correspondence with Yorkshire Water**
  - 8.2 Speeding in Sessay and Hutton Sessay and VAS signs**
  - 8.3 Heavy Goods Vehicles passing through Hutton Sessay**
  - 8.4 Quickline broadband in the village**
  - 8.5 20mph speed limit**

# SESSAY PARISH COUNCIL

---

## 9. NYCC MATTERS

- 9.1 To receive a report from Cllr Dan Sladden on information on NYC matters  
To receive any update on the following NYC matters  
9.1.1 New Mills

## 10. CALL FOR SITES – NYC CONSULTATION

## 11. SESSAY VILLAGE HALL REPORTS

## 12. INSURANCE RENEWAL

- 12.1 To consider the renewal received and confirm the insurance cover is acceptable or seek an amendment to the policy

## 13. PLANNING MATTERS

- 13.1 To consider the following planning application:

ZB26/00654/FUL | Application for a First floor extension over existing garage with solar panels to main roof. | 2 Butter Hill View Sessay Thirsk North Yorkshire YO7 3FE

ZB000501/MRC Application for modification/variation of condition 4 (boundary) - to create cut through in hedge for previously approved application 15/00408/OUT  
LOCATION: 5 Butter Hill View Sessay Thirsk North Yorkshire Withdrawn

- 13.2 To note the following planning decisions.

**ZB26/000491/FUL** Application for the Replacement of all wooden framed Doors and Windows. LOCATION: The Byre Oxclose Farm Pilmoor York **Granted**

## 14. FINANCIAL MATTERS

- 14.1 To approve the year end accounts.  
14.2 To note the Annual Internal Audit report for 2025/26 included on page 4 of the Annual Governance and Accountability Return 2025/26.  
14.3 To approve Section 1 – Annual Governance Statement 2025/26 for Sessay Parish Council on page 5 of the Annual Governance and Accountability Return 2025/26  
14.4 To approve Section 2 – Accounting Statements 2025/26 for Sessay Parish Council on page 6 of the Annual Governance and Accountability Return 2025/26  
14.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, S12020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and The Transparency code for Small Authorities  
14.6 To certificate Sessay Parish Council is an exempt Council for the financial year 2025/26  
14.7 To agree payment of accounts received.  
Clear Insurance £505.27  
YLCA Subscription £189.00  
SGS Grasscutting April £226.80  
TP Jones & Co LLP Payroll charges £79.20  
Clerks Salary  
PAYE  
Clerks Expenses

# SESSAY PARISH COUNCIL

---

- 15. To consider the following new Correspondence received and decide action where necessary**  
E-mail received from YLCA White Rose Update  
E-mail received from YLCA Governance & Law Bulletin April 2024
- 16. MINOR MATTERS FOR INCLUSION ON NEXT AGENDA**  
To bring to the attention of the Council or the Clerk any minor matters of business and agenda items for the next meeting.
- 17. To confirm the date of the next meeting – July 2026 at 6.45pm**

S. Windross (Clerk)